

A photograph of the San Diego skyline and harbor. The water is a deep blue-green, and the sky is a clear, light blue. Several sailboats are visible in the harbor. The city skyline is in the background, featuring various skyscrapers and buildings. The text "Ethics Commission" is overlaid in white on the bottom right of the image.

Ethics Commission

Ethics Commission



Mission Statement

To preserve public confidence in City government through education, advice, and the prompt and fair enforcement of local government ethics laws.

Department Description

The Ethics Commission's purpose is to advise and educate City officials and the public about ethics laws; monitor, administer and promptly and fairly enforce the City's governmental ethics laws; propose new ethics law reforms; conduct investigations; refer violations to appropriate enforcement agencies; and audit disclosure statements.

Service Efforts and Accomplishments

The Ethics Commission received a total of 70 complaints during calendar year 2002 in the form of formal complaints signed under penalty of perjury, informal complaints, and referrals from the City Clerk.

The Commission has collected \$9,000 in fines and entered into seven stipulations in-lieu-of proceeding with administrative enforcement actions.

The Mayor and City Council approved the Investigative and Enforcement Procedures on February 11, 2002.

The Mayor and City Council adopted the Ethics Ordinance on April 29, 2002.

The Commission published its information brochure, "A Basic Guide to Information Concerning the San Diego Ethics Commission Jurisdiction, Responsibilities and Procedures," in June 2002.

The Commission approved its Operating Policies on July 25, 2002.

The Mayor and City Council approved the revision of Council Policy 000-04 on September 24, 2002, making an ethics education program mandatory for individuals who fall within the Commission's jurisdiction.

The Commission began its review of the City's Election Campaign Control Ordinance on November 7, 2002.

The Mayor and City Council approved the final Audit Manual on February 10, 2003.

Ethics Commission

Future Outlook

Continue the review of and make recommendations for revisions to the City's Election Campaign Control Ordinance and Municipal Lobbying Ordinance.

Expand the education and training program to include volunteer boards and commissions.

Hire a financial investigator to begin random audits of campaign financial disclosure forms.

Develop an online training program to facilitate the biennial recertification requirement for individuals who fall within the jurisdiction of the Commission.

Ethics Commission				
	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 FINAL	FY 2003-2004 CHANGE
Positions	0.00	3.00	4.00	1.00
Personnel Expense	\$ -	\$ 257,585	\$ 356,179	\$ 98,594
Non-Personnel Expense	\$ -	\$ 156,298	\$ 122,867	\$ (33,431)
TOTAL	\$ -	\$ 413,883	\$ 479,046	\$ 65,163

Department Staffing

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 FINAL
GENERAL FUND			
Ethics Commission			
Ethics Commission	0.00	3.00	4.00
Total	0.00	3.00	4.00

Department Expenditures

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 FINAL
GENERAL FUND			
Ethics Commission			
Ethics Commission	\$ -	\$ 413,883	\$ 479,046
Total	\$ -	\$ 413,883	\$ 479,046

Ethics Commission

Significant Budget Adjustments

GENERAL FUND

Ethics Commission	Positions	Cost
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2003 negotiated salary compensation schedule, Fiscal Year 2004 negotiated salaries and benefits, changes to average salaries, retirement contributions and other benefit compensation.	0.00 \$	20,079
Staffing and Support for Ethics Commission Independent Audits Addition of 1.00 Accountant II and support costs to provide for Ethics Commission independent audits.	1.00 \$	82,426
Support for Information Technology Funding has been reallocated according to a Citywide review of information technology budget requirements and priority analyses.	0.00 \$	4,112
Non-Discretionary Adjustments to reflect expenses that are determined outside of the Department's direct control. Examples of these adjustments include utilities, insurance, and rent.	0.00 \$	36
Reduction in Contractual Services Reduction in contractual services to provide savings to the General Fund.	0.00 \$	(41,490)

Expenditures by Category

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 FINAL
PERSONNEL			
Salaries & Wages	\$ -	\$ 198,678	\$ 267,041
Fringe Benefits	\$ -	\$ 58,907	\$ 89,138
SUBTOTAL PERSONNEL	\$ -	\$ 257,585	\$ 356,179
NON-PERSONNEL			
Supplies & Services	\$ -	\$ 100,917	\$ 53,873
Information Technology	\$ -	\$ 47,750	\$ 54,505
Energy/Utilities	\$ -	\$ 2,631	\$ 3,024
Equipment Outlay	\$ -	\$ 5,000	\$ 11,465
SUBTOTAL NON-PERSONNEL	\$ -	\$ 156,298	\$ 122,867
TOTAL	\$ -	\$ 413,883	\$ 479,046

Salary Schedule

GENERAL FUND

Ethics Commission

Class	Position Title	FY 2003 Positions	FY 2004 Positions	Salary	Total
1596	City Attorney Investigator	1.00	0.00	\$ -	\$ -

Ethics Commission

Salary Schedule (continued)

GENERAL FUND

Ethics Commission

<i>Class</i>	<i>Position Title</i>	<i>FY 2003 Positions</i>	<i>FY 2004 Positions</i>		<i>Salary</i>		<i>Total</i>
1842	Accountant II	0.00	1.00	\$	54,518	\$	54,518
1876	Executive Secretary	1.00	1.00	\$	46,240	\$	46,240
1885	Sr Attorney Investigator	0.00	1.00	\$	64,657	\$	64,657
2268	Executive Director	1.00	1.00	\$	101,626	\$	101,626
	Total	3.00	4.00			\$	267,041

ETHICS COMMISSION TOTAL	3.00	4.00	\$	267,041
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Five-Year Expenditure Forecast

	FY 2004 FINAL	FY 2005 FORECAST	FY 2006 FORECAST	FY 2007 FORECAST	FY 2008 FORECAST	FY 2009 FORECAST
Positions	4.00	4.00	4.00	4.00	4.00	4.00
Personnel Expense	\$ 356,179	\$ 366,864	\$ 377,870	\$ 389,206	\$ 400,882	\$ 412,908
Non-Personnel Expense	\$ 122,867	\$ 126,553	\$ 130,350	\$ 134,261	\$ 138,289	\$ 142,438
TOTAL EXPENDITURES	\$ 479,046	\$ 493,417	\$ 508,220	\$ 523,467	\$ 539,171	\$ 555,346

Ethics Commission

Fiscal Years 2005 - 2009

No major projected requirements.